

**Michigan State Rabbit Breeders Assoc.  
Board of Directors Meeting  
September 30<sup>th</sup>, 2012  
MSU Pavilion, East Lansing, MI**

**Roll Call of Board of Director's Present:**

President:	Jane Burt	Mid Michigan RBA:	Ron Carpenter
Vice President:	Willis Plank	North Central RBA:	Tony Parker
Secretary:	Sherry Garrett	Osceola R&CBA:	Chris Garrett
Treasurer:	Sandy Doyle	Saginaw Valley R&CBA:	Marcus Rhoden
Ann Arbor RBA:	Karl Ehnis Jr.	South Central RBA:	Sabrina Edgar
Cal-Bra-Hill:	Mike Michaels	Whitetail RBA:	Barb Irelan
Central MI RBA:	Janet Bowers	Michigan Silver Fox:	Eriks Troms
Great Lakes R&CS:	Ronda Hemenway	Michigan Dutch Rabbit Club:	Carlene Bell
Heart of Michigan:	Neva Sulpher	Michigan State Lop Club:	Crystal Parker
Hop 2 It RBA:	Donna Mallory	Michigan Mini Lop RC:	Elaine Hansen
Lapeer Area RR:	Dennis Keefer	Michigan Cavy Breeders Assoc:	Helena Hickerson
Michigan Florida White:	Al Irelan	Michigan State Mini Rex Club:	Penny Jezuit

**Secretary's Report: Sherry Garrett**

Motion by Mike Michaels, second by Dennis Keefer to accept the minutes as printed in the MSRBA News. Motion carried.

**Financial Report: Sandy Doyle**

Financial Year to Date as of 09/27/2012

Total Income:	\$ 48,102.92	CD April Rollover:	\$ 2,041.44
Total Expenses:	\$ 44,755.70	CD Dec. Rollover:	\$ 1,018.94
Transfers to Equipment Trailer:	-\$ 2,055.00	Checking:	\$ 10,380.99
Transfers to New Computer	-\$ 381.58	Trailer Savings:	\$ 100.15
		Total Bank Accounts:	\$ 13,541.52

**Asset Accounts:**

Equipment Trailer (white)	\$ 2,055.00
New Computer	\$ 381.58
Total Asset Accounts:	\$ 2,436.58
Overall Total:	\$15,978.10

Postal Account: \$40.65 This account is to be used for bulk mail only. There will be a statement from the Michigan Rabbit News printer for Jane to use with her Publication transaction report.

Trailer Savings Account: Motion by Carlene Bell, second by Chris Garrett to move the Head Tax Account fund: \$1,278.02, the 4-H designated Sponsorship fund: \$882.00 into the Trailer Savings Account which currently has \$100.15 in the account. Motion amended to add: The \$100.15 currently in the account be designated for equipment repairs by Chris Garrett, second by Sherry Garrett. Motion Carried. Motion carried unanimously on original motion.

Sandy Doyle read her letter of resignation to the Board of Directors per the end of this year. (2012)

Financial report to be filed with the audit committee.

**Officer's Reports:**

**President Jane Burt:** Jane thanked the officers for their work while she was on sabbatical. Jane has been the MSRBA representative on the State 4-H Committee. She reported on the meetings of this committee. Rabbits are the third largest project in Michigan 4-H.

We do not have a specialist within this area at the State level

President Burt would like to put together an updated MSRBA Officer & Board of Directors manual for all members of the board. At the winter meeting she would like to go through the Standing Rules and update those by the Board of Directors. Those completed by the General membership must be updated by the membership as we cannot change those rulings completed by the general membership at their meetings.

**Secretary Sherry Garrett:**

Sherry updated the Board of Directors on the new resource manual that she has been putting together.

**Unfinished Business:****Facebook Page:**

Motion to change the Facebook page into an informational page under the control of the administrators by Helena Hickerson, second by Ronda Hemenway. Discussion. Motion by Tony Parker, second by Mike Michaels to Call for the Vote to end discussion. Motion carried with 1 opposed. Vote on the original motion. 22 for the motion with 1 against. Motion carried.

**Sweepstakes Program:**

President Jane Burt, Margaret Potter, and Sandy Doyle discussed the Sweepstakes program update from Richard Gehr. Discussion on the Modified Report for the Specialty Reports for the records and reports for the website. Neva Sulpher made the motion, second by Mike Michaels that Sweepstakes Chair, Margaret Potter be able to create the basic reports at her discretion to get to the webmaster and editor for printing. Motion carried unanimously.

**Sweepstakes Condensed Report:** (The report that contains the # of rabbits & cavies shows, Best in Show, Reserve In Show, etc. for the newsletter). Margaret Potter stated that she can get this done by the October 25<sup>th</sup> deadline for the next newsletter.

**Modified Report from affiliated Specialty Clubs:**

All affiliated specialty clubs that have riders on the MSRBA Insurance Policy that have a specialty show, must file a basic modified show report with the Sweepstakes Chairperson, Margaret Potter, for insurance purposes. You may just include the number shown, Best In Show, and Best Opposite/Reserve for your report with the date and where held.

**New Business:**

**Trailer Storage:** There is a National Storage Center on M-99 & I-96 Exit 101. The lots are 45 feet deep and can hold our 2 trailers on one lot for the fee of \$41.00 per month (\$492.00 per year) or with the 5% discount for 6 months for a total monthly fee of \$38.95 (\$233.70 for 6 months) or for a 7% discount for one year at \$38.13 per month (\$457.56 per year). The facility is gated, lighted, with a key code. The first month is free. Tony Parker stated that he discussed with Willis Plank and Eddie Carpenter to house the trailers at Eddie Carpenters residence in Lake Odessa until July 1<sup>st</sup>, 2013 for free. Discussion on the concerns with weather in getting the trailers back to East Lansing for the Fall Show, State 4-H Show, and the Convention weekend in early March. Motion by Sherry Garrett, second by Carlene Bell to place the trailers in the National Storage Center for a trial period of 6 months. Motion failed with 8 for the motion and 11 against the motion.

**Publication Rules:**

Tony Parker made the motion, second by Neva Sulpher to recess the Board of Directors meeting until after the General Membership Meeting. Motion carried.

MSRBA Board of Directors meeting reconvened at 3:38 p.m. with 23 directors/executive board members present. President Jane Burt moved into Executive Session.

**Publication Rules:**

Section 3: B – Print *and post* a yearly (June/July issue) report on all property owned by Michigan State Rabbit Breeders Association.

Section 3: E – Must print all Officers (Open & Youth), and Youth Advisors on inside front cover of each issue printed. Print all affiliated club's Secretaries and State Directors on page opposite inside front cover of each issue printed.

Section 3: F. Shall *post* Chairpersons of all Standing Committees in the July/August and January/February issues.

Motion by Neva Sulpher, second by Donna Mallory to accept the listed changes. Motion carried with all in favor and one against the motion.

**Fall Show Booth Contract:**

Motion by Carlene Bell, second by Donna Mallory to approve the option for Cage Supply Dealers to donate an item of a retail value of \$150.00 to the youth raffle or to pay \$150.00 for their booth fee. The youth would reimburse the open \$100.00 of the value of raffle tickets sold on this item. Discussion. All in favor 15, 4 opposed the motion. Motion carried.

**Any Other New Business:**

Tony Parker brought up a discussion on the Constitution, ByLaws, and current budget.

Motion by Sherry Garrett, second by Crystal Parker to print the proposed Budget and Agenda and to make these available on the Saturday of the Fall Show for disbursement to the current open membership from the MSRBA Secretaries table.

Motion to adjourn by Chris Garrett, second by Larry Walthorn. Motion carried.

Sandy Doyle stated that she can print them.

Motion to adjourn by Chris Garrett, second by Ronda Hemenway. Motion carried.

Respectfully submitted by:

*Sherry S. Garrett, MSRBA Secretary*