

**Michigan State Rabbit Breeders Assoc.
Board of Directors Meeting
February 3rd, 2013
MSU Pavilion, East Lansing, MI**

Roll Call of Board of Director's Present:

Vice President:	Anthony Parker	Resolution Rabbit Club:	Nancy Hanchar
Secretary:	Sherry Garrett	North Central RBA:	Mark Kopfman
Acting Treasurer:	Russ Scott	Osceola R&CBA:	Chris Garrett
Ann Arbor RBA:	Karl Ehnis Jr.	South Central RBA:	Sabrina Edgar
Cal-Bra-Hill:	Mike Michael	Whitetail RBA:	Barb Irelan
Central MI RBA:	Janet Bowers	Michigan Silver Fox:	Eriks Troms
Great Lakes R&CS:	Ronda Hemenway	Michigan Dutch Rabbit Club:	Carlene Bell
Heart of Michigan:	Neva Sulpher	Michigan State Lop Club:	Crystal Parker
Hop 2 It RBA:	Donna Mallory	Michigan Mini Lop RC:	Elaine Hansen
Lapeer Area RR:	Dennis Keefer	Michigan Cavy Breeders Assoc:	Helena Hickerson
Saginaw Valley R&CBA:	Marcus Rhoden	Michigan State Mini Rex Club:	Penny Jezuit
Michigan Florida White:	Albert Irelan	MI Flemish Giant RBA:	Lynn Bolyard
MI New Zealand Spec. Club:	Henry Carpenter	4 Guests present	

Motion by Janet Bowers, second by Neva Sulpher to close the meeting for Board of Directors only. Motion carried.

Closed Session:

The letter of resignation was read to the Board of Directors from President Jane Burt at 12:40 p.m. Motion by Chris Garrett, second by Mike Michael to accept President Jane Burt's resignation. Motion carried.

A letter to the Board of Directors was read by Janet Bowers. Comment by Neva Sulpher that we wish to thank Jane Burt for her 17 years of service to the Michigan State Rabbit Breeders Association.

Motion by Sherry Garrett, second by Neva Sulpher that we create a plaque of recognition to thank Jane Burt for her 17 years of service to our organization. Motion carried.

Helena Hickerson suggested that each of the affiliated clubs write a letter of thanks to Jane Burt for her many years of service to our Association.

Neva Sulpher, Heart of Michigan Director requested that Jane Burt remain as the Michigan Rabbit News Editor and the MSRBA Webmaster. Agreed by the Board of Directors

Secretary's Minutes:

Motion by Mike Michael second by Henry Carpenter to accept the minutes as printed. Motion carried.

Correspondence:

The Pratt letter was discussed and it was decided by the Board of Directors that the issue has been publicized and does not need to be read to the general membership at the meeting in March. Efforts will be taken to insure that this circumstance will not happen again.

A letter of resignation was read to the Board of Directors from Sweepstakes Chairperson, Margaret Potter. Motion by Donna Mallory, second by Mike Michael that "We accept her resignation as written and table the choosing of a replacement Sweepstakes Chairperson until after March 15th." Discussion. It was noted that it is posted in the current issue of the Michigan Rabbit News that we will be interviewing candidates in March, 2013 for this position opening. Call for the vote. Motion carried.

Financial Report from Sandy Doyle:

Year-end report: as of 12/31/2012

Total Income: \$74,040.04

Total Expenses: \$64,365.40

Assets:

CD – April Rollover \$ 2,041.44

CD – December Rollover	\$ 1,018.94
Checking:	\$ 15,838.91
Savings: 4-H	\$ 809.65
Savings: Head Tax	\$ 900.00
Total Cash & Bank Accounts:	\$ 20,608.94
Other Assets:	
Equipment Trailer	\$ 2,055.00
New Computer	\$ 381.58
Prepaid Expenses – 2013	\$ -740.00
Prepaid Postage Account:	\$ 44.45
Total Other Assets:	\$ 1,741.03
Total Assets:	\$ 22,349.97

Transfers:	
From Checking:	\$ 1,759.50
From Prepaid Expenses – 2013	\$ 890.00
To Checking:	\$ - 890.00
To Savings: 4-H	\$ - 709.50
To Savings: Head Tax	\$ - 900.00
To Equipment – Trailer	\$ -2,055.00
To New Computer:	\$ - 381.58
To Prepaid Expenses – 2013	\$ - 150.00
Total Transfers:	\$ -2,436.58
Overall Total:	\$7,238.06

Financial Report from Tony Parker:

Current Balance: \$10,661.18 includes checks that are currently out and debit purchases for Convention. Financial Report will be sent to the Audit Committee.

Executive Board appointments:

- Motion by Donna Mallory, second by Mark Kopfman to accept current Vice President, Anthony Parker as Interim President for the remainder of the vacated term, until 12/31/2013. Tony Parker is willing to accept this post. Motion carried.
- Motion by Carlene Bell, second by Chris Garrett to accept Russ Scott as Interim Treasurer for the remainder of the vacated Treasurer's office until 12/31/2013. Russ Scott is willing to accept this post. Motion carried.
- Motion by Barb Irelan, second by Karl Ehnis Jr. to nominate Chris Garrett for the vacated Vice President position until the end of the current Vice Presidents term, 12/31/2014. Chris Garrett is willing to accept this nomination. Motion carried.

Sweepstakes Reports:

Discussion on the Sweepstakes, Newsletter and Website Sweepstakes Reports postings. Motion by Sherry Garrett, second by Ronda Hemenway to place the Affiliated Clubs show reports back into the MSRBA News. Discussion. Motion in favor: 19 for the motion, against the motion, 4. Motion carried.

Secretary Reports:

Affiliations: Clubs were listed who are in need of Charters or Constitutions.

Club Insurance: President Tony Parker noted that \$1,083.00 was paid out around 01/04/2013. The club insurance for the trailers will probably need to be moved to another policy as they are riders on Jane Burt's policy.

Sanctions: Sherry Garrett reminded Directors that sanctions will continue to come to her as secretary at least until the new Sweepstakes Chairperson has been selected in March.

Facebook: Motion by Chris Garrett, second by Mike Michael to make our Facebook page a member's only page: MSRBA members and MSRBYA members. Discussion. 21 in favor of the motion, 3 against the motion. Motion carried.

Moved into the open Board of Directors session and guests allowed to re-enter the room.

President Tony Parker updated the guests on the decisions made by the Board of Directors during the Board only closed session.

Unfinished Business:

Committees: Updated

Membership: Sherry Garrett chairperson, Kathy Carpenter

Judges Hiring Committee: Penny Jezuit chairperson, Kelly Hansen, Marcus Rhoden

4-H Auction Committee: Kelly Hansen chairperson

Judges Lunches Committee: Neva Sulpher chairperson, Donna Mallory

- Neva Sulpher noted that the MSRBA Convention Saturday judges lunches will be provided by the Heart of Michigan and Saginaw Valley clubs.
- Sunday's judges meals will be provided by the Mid Michigan RBA membership.

Summer Picnic Committee : Marcus Rhoden and Bryan Shirk. Utilizing a couple of Non-member Informational Speakers.

- Dennis Keefer made the motion, second by Sherry Garrett to poll the membership to see if they are interested in a picnic and to not have the Summer Workshop Picnic in 2013. Discussion. All in favor with 1 against the motion. Motion carried.

Motion to accept the above listed committees by Neva Sulpher, second by Barb Irelan. Motion carried.

Convention Awards Committee:

- It was noted that Show C is cash awards only.
- Convention show is a “usable item” award show.

Awards Committee: Janet Bowers, chairperson, Donna Mallory, Henry Carpenter

Constitution Committee: Mike Michael chairperson, Chris Garrett, Russ Scott

Resolutions Committee: Russ Scott chairperson, Helena Hickerson, Niles Boulier

Elections Committee: Margaret Michael chairperson, Neva Sulpher, Lynn Bolyard

Fall Show 2013 Committee:

Supt.: Eddie Carpenter Assistant: Dennis Davis

Open Secretary: Penny Jezuit Assistant: Margaret Potter Interns: Keith Rockwood, Jenny Himebaugh

Youth Supt.: Mitch Campbell

Youth Secretary: McKenna Lynch

Secretary’s processing Saturday A & B youth & open paperwork: Penny Jezuit, Margaret Potter;

Secretary’s processing Sunday C open paperwork: Penny Jezuit

Secretary processing Sunday C youth paperwork: McKenna Lynch

Convention 2013 Committee:

All remain the same as previously approved with the following additions: Youth Secretaries: Sierra Jezuit & Tara Wilson.

Equipment Committee: Chad Weiss chairperson

Motion by Dennis Keefer to accept these Committee appointments. Second by Henry Carpenter. Motion carried.

Resolutions:

Constitution Article VI. Section 2.

3 Proposals have been made and printed in the MSRBA News.

Motion by Janet Bowers, second by Karl Ehnis Jr. that these proposals were not presented properly so they cannot be voted on by the members at the upcoming annual membership meeting. Motion carried.

New Business:

Show Circuit Proposal Section 16.

The Show Circuit Chairperson shall receive the following compensation:

- \$4.00 for each open sanction processed
- \$4.00 for each completed report for the rabbit portion of each sanctioned show
- \$2.00 for each completed report for the cavy portion of each sanctioned show
- \$2.00 for each modified report completed
- \$5.00 for each sweepstakes update posted on the club’s website

To receive compensation, a monthly detailed list of sanctions processed, rabbit reports processed, cavy reports processed, modified reports created and sweepstakes updated must be sent to the club secretary and treasurer no later than the 5th of each month of activity. The club secretary shall verify posting of the reports on the website on the 8th of each month of activity and notify the treasurer to forward compensation to the Show Circuit Chairperson. (Per direction of the Board vote.) Completed reports are to be sent to the webmaster no later than the 1st of each month with activity – the webmaster must have the reports posted and sweepstakes updated by the 7th of each month.

Janet Bowers made the motion, second by Marcus Rhoden to accept the Show Circuit Proposal Section 16 as written. Motion carried.

Pro-rated Memberships: Policy

Pro Rated memberships shall only be used in connection with a youth that wishes to join the MSRBA and have their membership renewal date the same as a current family member. If the requested renewal date is 6 months or less from the time of joining, the youth shall pay a fee of \$4.00. If the requested renewal date is between 6 months and 9 months, the youth will pay a fee of \$6.00. Any date beyond 9 months and up until one year, the fee shall be \$7.50.

Motion by Donna Mallory, second by Ronda Hemenway to accept the policy as written. Motion carried.

Constitution and By Laws:

President Anthony Parker requested that Constitution Committee to review our governing documents: the Constitution, By Laws, Show Circuit Rules, Master Breeder Award Rules, and Standing Rules for discrepancies with a goal of presenting them to the Board of Directors at the June 2013 meeting.

- Motion by Dennis Keefer, second by Neva Sulpher to allow the Constitution Committee to go through our governing Documents to recommend changes where needed and the Club Secretary, Sherry Garrett will sit with the committee to document discrepancies and changes needed.

Show Circuit Rules Section 11:

Motion by Janet Bowers, second by Eriks Troms that "The Sweepstakes year will start on January 1st and will close on the following December 31st of the current year. If there is a New Years Eve show held, the Sweepstakes points will be counted in the following calendar year. Motion carried.

Show Circuit Rules Article II, Section 2. Partnerships

Discussion on the non-compliance with partnerships in our Show Circuit Rules concerning Out of State with In-State Member Partnerships. There are a few issues with members from across State lines being in partnerships with members in-State and are being awarded In-State Sweepstakes points. This is not following the Show Circuit Rules. Tony Parker will create a letter informing those in partnerships with out of State members, that their exhibitor points will be counted in the Out of State Award Contest.

Any Other New Business:

Discussion on the enforcement of the Show Circuit Chairperson sending quarterly reports for funds taken in and including the amounts by each affiliated club paid in Head Tax for publication in the Michigan Rabbit News. The reports are due quarterly, at minimum, for publication.

Audit Committee:

President Tony Parker will check with Dee Johnson to see if she is willing to do our annual audit of the books.

4-H Silent Auction at Convention:

Elaine Hansen noted that Kelly Hansen has several rabbits donated to the benefit auction.

Motion to adjourn by Marcus Rhoden, second by Karl Ehnis Jr. Motion carried.

Respectfully submitted by:

Sherry S. Garrett, secretary