

NOT APPROVED

September 29, 2013
MSU Pavilion, East Lansing, MI

Roll Call of Board of Director's Present: Quorum Met

President:	Anthony Parker	Lapeer Area RR:	Dennis Keefer
Vice President:	Chris Garrett	Mid Michigan RBA:	Jackie DeArmond
Secretary:	Sherry Garrett	Osceola R&CBA:	Ronda Hemenway
Treasurer:	Russ Scott	Whitetail RBA:	Barbara Irelan
Cal-Bra-Hill:	Jane Burt	MI Cavy Breeders:	Helena Hickerson
Central MI RBA:	Janet Bowers	Michigan Dutch RC:	Julie Hume
Great Lakes R&CS:	Bryan Shirk	MI Mini Lop RC:	Kelly Hansen
Heart of Michigan:	Neva Sulpher	MI New Zealand SC:	Henry Carpenter
Hop-2-It:	Donna Mallory	MI State Lop Club:	Crystal Parker

6 Guests present

Secretary's Minutes:

Motion by Neva Sulpher, second by Henry Carpenter to accept the minutes as printed. Motion carried.

Financial Report (Russ: 09.29.2013

Cash Assets:

Independent Bank Checking:	\$10,054.26
Chemical Bank Checking:	\$ 2,483.03
Independent Bank Savings:	\$ 2,755.11
Chemical Bank Savings:	\$ 1,198.86
10/16/2013 CD:	\$ 1,023.02
08/20/2014 CD:	\$ 2,049.62
Total Cash Assets:	\$19,563.90

Motion by Neva Sulpher, second by Bryan Shirk to send the Treasurer's report to the Audit Committee. Motion carried.

Presidents Report: Tony Parker

Tony Parker discussed amounts of Head Tax and the numbers being shown at shows. Neva Sulpher noted that the Heart of Michigan is moving to Chesaning for their show.

Vice President: Chris Garrett

Chris Garrett stated he would like the workshop to provide more information to the youth of the MSRBYA. Bryan Shirk suggested that we attach it to our Rabbit School and Judges Conference.

Treasurer: Russ Scott

Russ Scott discussed items for the budget, deposits, and the use of transfer sheets by those who are turning in funds to the treasurer to match where they are budgeted.

Secretary Reports: Sherry Garrett

Affiliations: Affiliation paperwork, Insurance, and Show Sanction paperwork are available for club officers/directors to pick up today. All affiliations are due by December 1st to the MSRBA Secretary.

Unfinished Business:

Audit:

Tony Parker discussed the audit with the auditor wanting information on the Savings Account, reconciliation of each account, copies of the checks (which are not available) from the bank.

Late Show Reports/Show Circuit: Discussion. A committee was set up consisting of Jane Burt, Carlene Bell, and Sherry Garrett. They are to present their information at the next BOD's meeting in November.

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Any Other Unfinished Business:

Rabbit Auction: A financial report is needed from chairperson, Kelly Hansen.

Equipment: A financial report and inventory is needed from Ron Carpenter.

Both of the above are to be presented at the Board of Directors meeting and printed in the November/December News. Tony Parker will get with Ron Carpenter on this.

Proof Reading of the Newsletter: Janet Bowers made the motion second by Sherry Garrett to discontinue proofing the Michigan Rabbit News by the Executive Committee. Roll Call vote: All in favor of the motion with the exception of Neva Sulpher, Helena Hickerson, Kelly Hansen, Crystal Parker. Motion carried.

New Business:

Master Breeder Rules Updates:

Eligibility:

3. Must have raised rabbits/cavies.

Considerations:

1. Interest in rabbit/cavy organizations, (including 4-H rabbit/cavy Projects and A.R.B.A. Youth Programs).
2. Support of rabbit/cavy projects (shows, etc.)
3. Cooperation with fellow rabbit/cavy breeders.
4. Amount and quality of rabbits/cavies raised.

Motion to accept the changes as printed above, to be effective as of this date, 09/29/2013 by Sherry Garrett, second by Chris Garrett. Roll call vote, motion approved unanimously.

Old paperwork disposal: Motion by Neva Sulpher, second by Donna Mallory that the MSRBA follows the State guidelines for disposal of unnecessary, non historical paperwork. Roll call vote, all in favor unanimously. Motion carried.

Club Secretary membership program purchase: Motion by Jane Burt, second by Dennis Keefer to purchase the new club secretary program from Richard Gehr in the amount of \$125.00. Roll call vote, all in favor unanimously, Motion carried.

Laptop Computer for Treasurer: Motion by Bryan Shirk to purchase a Laptop computer, software, case, and flash drive for safe backup to be used by the MSRBA Treasurer in the amount of up to \$500.00. Neva Sulpher second. 11 yes, 3 against the motion (Jane Burt, Donna Mallory, Barbara Irelan), and 3 abstained (Janet Bowers, Dennis Keefer, Jackie DeArmond). Motion carried.

Bank Accounts: Treasurer Russ Scott stated that we still have about 500 checks for the Independent Bank checking account and he wishes to use them up before transferring all of the funds to the Chemical Bank checking account. We are not depositing any more funds into the Independent Bank checking account and all funds currently coming in are being deposited into the Chemical Bank accounts. Russ Scott is looking into moving the CD's into a savings account to increase the interest rates and availability.

2014 Convention Banquet: Motion by Jane Burt, second by Neva Sulpher to allow the \$500.00 deposit paid to the University Club for the 2014 Convention Banquet. Roll call vote, all in favor unanimously. Motion carried.

Motion by Jane Burt, second by Jackie DeArmond that the following Resolution for a Standing Rule be adopted: Use of the MSRBA Debit Cards shall be restricted to only purchases of an emergency situation that cannot be made by check or billed to the club. Roll call vote: All in favor with the exception of 2 Nay's (Bryan Shirk, Helena Hickerson) and 4 Abstentions (Russ Scott, Neva Sulpher, Julie Hume, Kelly Hansen). Motion carried 11 yes, 2 nay, 4 abstentions.

Request to move into closed session. Motion to close the closed session by Bryan Shirk, second by Jane Burt. Motion carried.

Reopening into open BOD's session.

Motion to adjourn by Ronda Hemenway, second by Chris Garrett. Motion carried.

Respectfully submitted by:

Sherry S. Garrett, secretary